



## Cheer Factory 2023-2024 Registration Form

Student Name: \_\_\_\_\_ ( M / F ) Age: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ School: \_\_\_\_\_

Guardian Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Guardian Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Medical Information: Physical / Psychological Limitations / Allergies

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### Acknowledgment Medical Release

I, the parent or legal guardian of the above named student hereafter referred to as "student", do hereby permit the student to participate in gymnastics, tumbling, cheerleading or any other physical activities while a student at Cheer Factory, LLC. hereafter referred to as "CF". By granting permission for student to participate in programs at CF, I assume full responsibility for student's personal safety and release CF, its supervisors and employees from any and all liabilities that may arise due to any injury including death to student by reason of student's participation in any activity at CF or in which CF is participating elsewhere. This includes any injuries that occur while an CF employee is spotting or stretching a student. I understand there is personal risk involved in any activity that involves motion, height or rotation and that these activities can result in serious injury, disability or death.

CF takes reducing the spread of COVID-19 seriously and will be following the CDC and local health department guidelines. By signing this waiver, I am agreeing that I will follow all guidelines outlined with regards to safe practices and will not allow my student to participate in classes if I know they have been in contact with someone exhibiting symptoms of COVID-19. By signing this waiver I also understand that I am entering the CF facility at my own risk, releasing CF from any liability related to COVID- 19.

I declare the student has been seen by a physician and is cleared to participate in physical activities such as gymnastics, cheerleading, and tumbling.

I authorize CF to use photographs, video, and/or other likenesses of my child for use in its promotional materials or sales and waive any rights of compensation or ownership thereto.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Cheer Factory 2023-2024 Class Registration Agreement

(initial)\_\_\_\_\_ I understand that I am registering my athlete \_\_\_\_\_, for classes at Cheer Factory which is a continual contract billed monthly. I also understand that if I decide to withdraw my athlete for any reason I must complete a **WITHDRAWAL FORM THE MONTH PRIOR**. I understand that choosing to "no show" classes does not serve as official withdraw and tuition for the classes will continue to accrue and I will be obligated to pay until a withdraw form is completed. I also understand that calling or emailing the office does not suffice as proper notification. Only a signed withdraw form will officially remove my athlete(s) from the classes they are registered in. Provided I give the required 30 days notice and fill out and submit the withdraw form, I will not be charged for any additional months past my withdraw date.

However, should I not provide Cheer Factory with the required 30 day notice, I will be responsible for paying a

\$50 early withdrawal fee IN ADDITION TO monthly tuition until I have submitted a withdraw form, even if my athlete(s) chooses not to attend classes regularly. I understand this 30 Day notice DOES NOT apply to All Star athletes as we have committed for the entire season which runs a full 12 months (June – May). School Contracts are also billed by season and required to complete the full term of the contract.

(initial)\_\_\_\_\_ I acknowledge that all tuition will be drafted on the 25<sup>th</sup> of the month prior and will be considered **LATE** if not paid by the 1st of each month. **If my account is not paid by the 1st I understand that a \$25.00 late fee will be assessed and all outstanding fees not paid by the 5th of each month will be automatically charged, with late fee, to my debit/credit card on file.** If the credit card on file is declined, I understand the student will be withheld from participating in any classes/practices/competitions until our account is cleared up. I also understand Cheer Factory has a **NO REFUND** policy which also includes All Star , Club cheer and School Cheer. If my tumbling athlete decides to quit for any reason and does not submit the required 30 Day notice, they will still be responsible for tuition until the withdraw form is completed and submitted to the front desk. If my athlete is an All Star athlete I am aware that this is a 12 month commitment and refunds will not be issued for any reason if my athlete decides to quit before the season ends. Additionally, I understand a \$250 re-choreography fee will be charged for any All Star athlete that quits mid-season to help cover the additional time of staff to fix the sections of the routine my athlete was in.

(initial)\_\_\_\_\_ I understand that in the event my athlete will miss class for any reason, I need to call the gym office no later than the class start time to let Cheer Factory know of my student's absence. Make-up classes are available. Make-up classes are by reservation and student must be currently enrolled in the program. I also understand that my athlete is limited to 1 makeup pass per month. I understand that if my athlete misses more than 2 classes without notifying the gym office, my athlete may be dropped from their class. I understand tuition is not prorated due to absences or holidays.

Class(es) Enrolling In:

1. Class Name: \_\_\_\_\_ Class Day: \_\_\_\_\_ Class Time: \_\_\_\_\_
2. Class Name: \_\_\_\_\_ Class Day: \_\_\_\_\_ Class Time: \_\_\_\_\_
3. Class Name: \_\_\_\_\_ Class Day: \_\_\_\_\_ Class Time: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Standard Billing Procedures

- NO ATHLETE WILL BE ALLOWED TO REGISTER WITH AN OUTSTANDING BALANCE.
- Accounts with a balance MUST meet with management before signing up for classes. **CURRENT CF MEMBERS WITH DELINQUENT ACCOUNT HISTORY WILL BE REQUIRED TO PAY AN ADDITIONAL DEPOSIT PER ATHLETE UP FRONT TO REGISTER FOR A CLASS.**
- Fees will post to your CF account on the 20th of the month prior to which it's due. A late fee of \$25.00 will be applied if not received by the 1<sup>st</sup> of each month.
- All unpaid balances will be charged to the card on file on the 5th of each month with late fee, declined charges will result in suspension from classes/practices until paid.
- If you prefer NOT to charge the card on file, you must bring in cash or check before the 1st of the month (or sooner should the gym be closed). Additional grace period will not be given if the 1st falls on a weekend.
- All accounts are required to have a valid credit card on file at all times even if paying by cash or check monthly. It is your responsibility to fill out a new CC authorization form for lost/stolen/expired cards, billing address changes, etc. All applicable fees will be charged if the card on file is declined for ANY REASON.
- For any auto draft account, if payment is returned for any reason you will have 24 hours to clear the account or a \$25.00 late fee will be applied. In the event of any returned payment, any applicable NSF/processing fees will be charged to my account.
- No account will be allowed to have fees roll over from month to month.
- Athletes with a balance will not be allowed to participate in class until ALL fees are paid in full.
- If my athlete plans to drop from any Cheer Factory class, I must submit the required withdrawal notice to the gym office or email to [cfstaff@cheerfactorytx.com](mailto:cfstaff@cheerfactorytx.com) by the 1st of the month prior to the last month my athlete will attend.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Program Rules & Regulations for Athletes and Parents

- I understand that use of the Cheer Factory name or logo is strictly prohibited. Without prior written consent of the owner, Shea Davenport, you may not use the company name or logo to create spirit wear, gifts, bows or other items. Items bearing the Cheer Factory name or logo are only sold through our Pro Shop or approved vendors.
- If an athlete is injured, outside of the gym, please notify Cheer Factory staff immediately.
- No jewelry can be worn in the gym at any time.
- Only water is allowed in the gym.
- CF is not responsible for lost or stolen items so please use discretion when bringing valuables to the gym. Any unclaimed items will be donated.
- If you are not a Cheer Factory athlete or staff member, do not enter the gym area for any reason.
- I will treat other athletes & staff with respect. I will treat and talk to others in the same manner I wish to be spoken to.
- I understand if I threaten to quit or pull my child from a class, I may be dismissed from the program immediately.
- I will not participate in negative gossip in any way. This includes on-line communication. Please remember that anything you ever say is a direct reflection on this organization and its members.
- I will strive to maintain and improve upon the skills I have and set goals to acquire more skills.
- I understand there must be perfection before progression. I will not attempt to learn advanced tumbling skills before perfecting the basics.
- I will maintain good sportsmanship at all times when representing Cheer Factory. Abusive behavior, lying, and/or any other form of negative behavior are grounds for removal from this program.
- I understand that the parent viewing areas should be a positive place, and I may be prohibited from using the parent viewing area if I cannot maintain a positive attitude or keep comments to myself. Furthermore, I understand that the parent viewing area is not my personal workshop, living room, dining room, party room or day care. I will respect others and use it for the sole purpose of viewing my child. All siblings waiting in the parent room will be supervised and not allowed to run around or be disruptive to others trying to watch their athlete in classes.

I have read and understand the 2023-2024 Registration Agreement in its entirety and agree to abide by all guidelines set forth by Cheer Factory. I understand that failure to adhere to any of these policies will result in removal from the program with no refund.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Cheer Factory Credit Card Authorization Form

I hereby authorize Cheer Factory, LLC, to charge my credit card for either a one-time charge or recurring monthly charge in the amount listed below. I will not hold Cheer Factory, LLC responsible for any charge backs to the card listed below. I understand that this is a card not present transaction. All information entered on this form is strictly confidential and kept in a secure location. This authorization is to remain in full force and effect until Cheer Factory, LLC has received written notification from me of termination of this service in such time and such manner to allow Cheer Factory, LLC to act upon it.

Name as it Appears on your Credit Card: \_\_\_\_\_

Students Name: \_\_\_\_\_

One-Time Charge: \_\_\_\_\_

Recurring Amount: \_\_\_\_\_

VISA / MASTERCARD / DISCOVER

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_ Security Code: \_\_\_\_\_

Debit Card / Credit Card Bank that Issued the Card: \_\_\_\_\_

Credit Card Billing Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_